**CYCLING TIME TRIALS**

**APPLICATION BY CLUBS FOR OPEN AND ASSOCIATION EVENTS**

Completed forms **MUST** be returned to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ not later than \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE COMPLETE A SEPARATE FORM IN RESPECT OF EACH EVENT (unless applying for a Tandem Event in conjunction with a Solo (**see (h)**)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Event Date  (a) | Date | Month | Day | Alternative dates(s) | |
|  |  |  |  | (i) | (ii) |
| Distance or Time (b) | | Course key No. (c) | Entry fee (d) | Time of start (e) | Group 2 Symbols (g) |
|  | |  | Solo: £ |  |  |
| Machine Type | | (Delete not applicable) |  | Group 1 Symbols (f) | Include Tandem Event? (h) |
| TT Bikes  Road Bikes  Tricycles | | YES / NO  YES / NO  YES / NO | Tandem: £ |  | Yes / No |

|  |  |  |
| --- | --- | --- |
| Promoting Club or Association (i) |  | |
| Non standard  closing date (j) | (Entries close ) | |
| Name, address and postcode of Event Secretary (k) |  | |
| Tel. No. of Event Secretary (l) |  | |
| E-mail address of Event Secretary (m) |  | |
| Willing for address to be on  CTT website | YES / NO |  |
| Accept  internet entries | YES / NO | Please note that in order to accept entries this way you need internet access and a valid e-mail address |

**Guidance Notes**

**(a) Insert, month and day (ie 3 June Sunday)**

**(b) Insert distance in figures only. If other than miles qualify (ie 100km, 12hr)**

**(c) Insert course letter key and number**

**(d) Insert the amount of the entry fee, including levy (ie £3.00, £6.50). In the case of a team or tandem event put the total entry fee**

**(e) Insert time of start of the event using the 24 hour clock (ie 07:00 or 19:00)**

**(f) Insert the appropriate Group 1 symbols in the order listed**

**NS The event has a non-standard closing date. See also note (i)**

**SC The event has special entry conditions, to be included in brief in the event description**

**(g) Insert the appropriate Group 2 symbols in the order listed**

**M Entry is open to Males of 12 years upwards**

**E Entry is open to Espoirs**

**W Entry is open to Females of 12 years upwards**

**J Entry is open to competitors of 12 years upwards up to junior age limit**

**Y Entry is open to competitors of 12 to 15 years inclusive**

**V Entry is open to competitors of 40 years and over**

**A An association event open to members of the promoting organisation only**

**C Event includes time category awards**

**H The event includes handicap awards**

**B The event is a BBAR qualifying event**

**T An event where 5% of the maximum permitted entry is reserved in priority for tricyclists**

**(h) Please indicate if you wish to include a Tandem event. If you do please enter the Tandem Entry fee in (d).**

**(i) Insert the name of the promoting club or association (sponsors’ names and other titles of events must NOT**

**be used) followed by any special description such as: (2 up TTT), (Tandem), (Tricycles), (MM) etc, together**

**with any event limits in respect of previous performances such as current and past three seasons or ever,**

**together with the number of entries to be accepted, if less than 120 (ie 90 riders)**

**(j) Where the letters “NS” have been inserted in (f) complete the non-standard closing date (ie Entries close *3 June*)**

**(k) Insert the name (both Forename and Surname) and full postal address including postcode of the event secretary. In the case of women qualify (ie Mrs, Miss, Ms.)**

**(l) Insert the telephone number of the event secretary using the STD code followed by the number as follows (01977 123456)**

**(m) Insert the e-mail address of the Event Secretary.**

**If you are still in doubt on how to proceed you can always refer to the current handbook to see how the event details were presented the previous year**